

## LESSON PLAN

Date:  Time:  Focus for Lesson:

Lesson Plan No:  of

This lesson plan is linked to Activity No:  in “ideas for integrating ICT” Vol

Learning Intentions:

New Vocabulary	Slide, master slide, thumbnail, background, organise, transitions	Resources: AppleWorks or similar presentation software, web browser, word processor, reminder sheet of information needed.
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Time	Teacher Action	Pupils' Action / Pupils' Learning
<i>Introduction to Lesson</i>		
10 mins	<p>Ask pupils to share some of the information discovered last week and how they can retrieve it.</p> <p>Show pupils how to open the Presentation software and, as a group, decide on a consistent background for each slide of the presentation. Save master slide as a template.</p>	<p>Pupils to contribute to discussion and explain that the information needed and some images are saved in a word processing document.</p> <p>Pupils to have group discussions about the basic look of the master slide.</p>
<i>Main part of Lesson:</i>		
40 mins	<p>Remind pupils that the presentation will be shown to a range of people including family, friends and other pupils and will need to be written in a suitable informative style, which may not be the same as that used and copied from the web sites. Remind pupils to refer to the reminder sheet to ensure they have all the information they need to display and, where necessary, refer back to their notes or the original web sites.</p> <p>As pupils work remind them of the need to save frequently. Encourage pupils to read and reread their own and neighbouring pupil's work to check for any errors. Remind pupils to use the spell check facility.</p>	<p>Pupils refer to information found last time and amend to be explanatory or persuasive, suitable for inclusion in a presentation.</p> <p>Pupils to select suitable images to include in page, using the URLs pasted into the word processing document last time to ease navigation to suitable sites.</p> <p>Pupils to check their own and others' work, also spell check their work and save it.</p>
<i>Plenary:</i>		
10 mins	<p>Lead a review of the work undertaken, and encourage pupils to consider what else they have to do before the project is finished.</p>	<p>Pupils to reflect on what they have done this session and what they still have to do. (Possibly devise a commentary to go with the presentation).</p>

Homework opportunities: Design an invitation for the actual presentation.	Pupil Support:	Extension Activities:
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